

## Investment Appraisal- Introductory Course

# API

Australian Property Institute

*Leading the  
Property Profession*

**DATE:**

**Tuesday 11th  
November 2008**

**VENUE:**

**API Boardroom  
27 Charles Street  
SOUTH Perth WA 6151**

**TIME:**

**Registration: 9.15am  
Session: 9.30-12.30pm**

**COST:**

**Members \$374  
Non Members \$440  
(GST inclusive)**

AUSTRALIAN PROPERTY  
INSTITUTE—WA DIVISION

27 Charles Street  
SOUTH PERTH WA 6151

Phone: (08) 9474 2784  
Fax: (08) 9474 1157  
Email: [admin@propertyinstitute-wa.com](mailto:admin@propertyinstitute-wa.com)

**3 CPD POINTS**

Sponsored by:

**ESTATEMASTER**  
PROPERTY SOFTWARE

**Who should attend?**

The Estate Master Investment Appraisal course is for participants wishing to utilise the software to the maximum capability. Participants will be able to interpret the results to assist in calculating property purchase and sale values and investment returns and to help accurately appraise a property's value based on its rental cash flow or assess the feasibility of a property investment based on its projected discounted cash flow (DCF).

**Learning Outcomes**

**Participants will:**

- Gain an in-depth understanding of setting up preferences and inputting data into the worksheets.
- Gain an in-depth understanding of interpreting the results on the investment cash flow, DCF, capitalization summary and executive summary.

**Equipment Required**

Laptop with Estate Master IA downloaded—attendees are able to download the 30-day free trial from [www.estatemaster.net](http://www.estatemaster.net)

Training notes will be provided but it is recommended that each participant bring a USB memory stick.

[www.propertyinstitute-wa.com](http://www.propertyinstitute-wa.com)

# Investment Appraisal- Introductory Course

## REGISTRATION FORM

This document will be a Tax Invoice/Receipt for GST when you make payment (issuing of a separate invoice/receipt will incur a \$15 administration fee). No refunds will be given although a substitute delegate may be nominated. All prices are GST inclusive—ABN 49 007 505 866

API Member

\$374

Non-Member \$440

Participants must provide own laptop for this workshop.

TITLE: MR/MRS/MS/MISS

SURNAME.....GIVEN NAME.....PREFERRED NAME.....

ORGANISATION.....

EMAIL.....

Please confirm my registration (Registrations are only confirmed by email)

SPECIAL REQUIREMENTS (DIETARY REQUIREMENTS, ACCESSIBILITY REQUIREMENTS ETC.)

.....

(Registrations close 7th November 2008 — or earlier if the capacity of the venue is reached)

### Send Registrations to:

API (WA Division), PO Box 502, SOUTH PERTH WA 6951 or fax to (08) 9474 1157 or email [admin@propertyinstitute-wa.com](mailto:admin@propertyinstitute-wa.com)

### Payment:

Cheque enclosed for \$..... (Please make cheques payable to the Australian Property Institute)

I authorise the API to charge my: Mastercard / Visa (sorry, we do not accept Amex or Diners Club)

Cardholder's Account Number ..... Expiry Date...../.....

Amount \$.....Signature .....

**Disclaimer**—The Australian Property Institute has endeavoured to ensure that the information in this brochure is correct at the time of printing. The Australian Property Institute or other parties mentioned in this brochure accept no responsibility or liability as a result of errors, misprints or changes to the information provided.

**Registration and Cancellation Policy**—Registrations will be accepted in order of receipt to the maximum number of delegates, (including unpaid registrations—a registration form without payment is confirmation of attendance and will incur a cancellation fee in accordance with the cancellation policy.) A full refund will be issued for cancellations no less than seven days prior to the event. Cancellations less than seven days prior to the event are non-refundable. Registrations are fully transferable to another person. Where possible, delegates should advise the Institute prior to the event of a transfer of registration.

**Privacy Policy**—The Australian Property Institute requires the information provided by you in this form in order to administer and manage your registration and provide the Continuing Professional Development event to you. If you do not provide all the relevant information, the form may not be processed. Please also note that the Institute may provide your personal information to third party service providers or with selected events, sponsors, in order to conduct the event. Generally speaking, you can access your personal information by contacting the API. If you wish to access your information or have any queries in relation to the manner in which the API handles your personal information, please see the API's privacy policy on our website [www.propertyinstitute-wa.com](http://www.propertyinstitute-wa.com)