

**PREPARATION FOR PROFESSIONAL INTERVIEW
WORKSHOP FOR MANAGERS AND TRAINERS**



Australian Property Institute

*Leading the
Property Profession*

DATE:

Friday 24th August 2007

VENUE:

API Boardroom
27 Charles St
SOUTH PERTH

TIME:

Registration:
12.45pm for a 1.00pm
start. Workshop will
conclude at 2.30P.M.

COST:

Members: Complimentary
Non Members: \$55.00 inc
GST

PRESENTER

Ian Sanderson LFAPI

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Are you a line manager, senior valuer or training officer?

Do you guide trainees with mock PI's?

*What should you be emphasising to your staff with their
membership applications to the API?*

To help you help your staff by providing the required records and report requirements, and guide them towards probable PI questions and the interview format, a special seminar, **designed for trainers and managers only**, will be held on Friday 24th August 2007.

The following is an outline of topics to be covered:

- Completing application forms
- Constructing a work diary
- Sample Report requirements
- Professional Interview—what to expect
- Explanatory Notes
- Multi-choice questions—for applicants seeking CPV certification

REGISTRATIONS: memb@propertyinstitute-wa.com

Registrations are on a first come, first served basis so please register by return email. Confirmation of your place will be via email and will include a workbook to bring with you on the day.

Note: Workshops are limited to 13 persons, so please register early to secure your place.

1 CPD POINT

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